

**Richie School of Dance**  
**Established in 1972**  
**2018-19 Student Handbook**

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Harrisburg, PA 17112  
717-652-7806

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Highspire, PA 17034  
717-939-5378

[www.richieschoolofdance.com](http://www.richieschoolofdance.com)

Follow us on Facebook by searching Richie School of Dance



**Jacqueline Jackson-DeGarcia**  
**Owner/ Executive Director**

Welcome to Richie School of Dance and thank you for choosing our school for your dance training. We look forward to having you as part of our dance family this season!

This handbook contains the Studio rules, regulations, general information, and recital and competition information for the coming dance year.

### **GENERAL INFORMATION**

Students enrolled in Richie School of Dance will receive instruction and discipline with a focus on proper and correct dance education and technique. The Studio offers a complete curriculum ranging in courses for the pre-school student to the advanced teen and adult. We utilize a progressive learning system that stresses good, clean technique. For many years we have enjoyed a reputation for being a first-rate, well-operated studio.

It is our desire to provide you with excellent results, and that requires understanding and cooperation between parents, students and teachers.

We are not responsible for any injuries sustained while in class or on the premises.

There is no smoking in the studio, office or waiting areas.

Chewing gum is not permitted in the classroom.

No food or drinks in the classrooms or in the waiting areas. Your cooperation in keeping these areas neat and clean as you would your own home is appreciated.

Visitors may use the waiting areas provided by the school. For the benefit of the students, parents and friends will not be permitted to remain in the classroom while a lesson is being conducted as it tends to disrupt the students. When one is learning to dance, he/she does not perform to the best of his/her ability when someone else is present. There will be **NO EXCEPTIONS** to this rule.

Parents are not permitted to wait in the hallways. Additionally, **NO** parents may interrupt a class to get their child. Please see the secretary at the front desk, and they will get your child for you.

No small children will be allowed in the office or waiting areas unattended. Please be mindful that the Studio is also place of business, and loud and unruly children in the waiting area can be very distracting for the secretary working at the desk. Your cooperation is appreciated in keeping the noise level in the waiting areas to a minimum.

No cell phone use is permitted by students at any time. If your child is caught with their phone out of their bag, including during the change of shoes, it will be confiscated until the end of class. We are not responsible for any lost or stolen electronic devices.

All outerwear and street shoes for dancers should be placed on hooks or coat racks provided for

these items in the hallways. All dance shoes and bags should be kept in the classroom. Any bags, coats, shoes, clothing, etc. found on the floor or furniture of the waiting area and office will be placed in lost-and-found when the Studio closes for the evening.

Richie School of Dance is not responsible for any lost or stolen items.

We will be happy to discuss progress or concerns with you by leaving your name and phone number at the front desk so that the teacher may have a private discussion with you at a mutually convenient time. Please do not disrupt a class for a parent/teacher conference. Additionally, please do not ask to speak to teachers at class dismissal time, as they are preparing for their next class.

We ask parents to be supportive of the Studio in our rules and regulations, and to speak positively about the school to your child and to others in the community. Rude and inappropriate behavior will not be tolerated on the premises by either students or adults. Negative feedback on our Facebook page, any social media site or by public word of mouth will not be tolerated. If you have a problem or concern, please come talk to Miss Jacqueline in person or schedule a meeting with her. We reserve the right to dismiss any student or parent from our studio permanently and without a refund.

### **CLASS DISMISSAL**

Parents, please bring students no earlier than 5 to 7 minutes before class and pick them up within 5 minutes after class. Our teachers and secretaries are not a babysitting service. If this rule is abused, a “babysitting fee” will be charged. A warning will be given after the first instance that you are more than 15 minutes late. After this time, you will be charged \$10 in your Studio Director account for every ten minutes that you are late.

### **PARKING**

At the Lower Paxton Studio, please do not park in the Kristen’s Kuts parking lot. Parking in this lot is at your own risk, and if you park there, your car may be towed. Please use Mountain Road or the lot across the street at Colonial Lounge for overflow parking. You may drop your child off at the front door and then drive to Colonial Lounge.

Additionally, at the Lower Paxton Studio, please do not pull your car up to the door and wait for your student, as this backs up traffic down to Mountain Road. If there is no parking available in our lots, please circle around until you find a spot or park along Mountain Road or in the Colonial Lounge lot. You will be asked to move your car if you wait at the door.

### **DRESS REQUIREMENTS**

In order to maintain a professional atmosphere, we require all students to follow the Richie

School of Dance dress code. Please refer to the list below for class requirements. Dancewear is to be laundered frequently and in good repair (NO HOLES OR RIPS). Please label all your student's dancewear, shoes and accessories.

Skin must be clean and free of any writing; if this is violated, the student must sit and watch class.

No jewelry of any kind is allowed, with the exception of small post earrings. Any student not in proper dress code will be asked to sit and observe class. Any student who does not have proper equipment or props for a class must sit and watch that portion of class.

Dance shoes may not be worn outside. Tap shoes are **never** to be worn outside. If they are, the student will not be permitted to return to the classroom with those shoes due to the potential damage to the floor.

### **Hair**

Must be pulled back out of the face and off the shoulders for all classes. Short hair must be pulled back from the face with bobby pins, clips or a headband. Junior, Teen and Elite Company Jazz and Ballet, Competition Jazz Level 1, 2, 3 and Advanced, Classical Ballet Level 1, 2, 3, Advanced Soft Shoe Ballet and Pointe students must have a slicked back and secure high bun. Pre-Ballet I students please wear hair in a low ponytail by the nape of the neck for the tumbling portion of the class.

### **Pre-Ballet, Beginner and Intermediate I-IV Technique Classes/Special Baton and Flag Classes**

Any color or style leotard and tights. Booty shorts or leggings of any color may be worn for tap, jazz and baton. No writing allowed on booty shorts or leggings unless dance-related. Please no tee shirts, tank tops, sweatshirts or outside clothing. Ballet sweaters, leg warmers and skirts may be worn for ballet. Ballet shoes are required for Pre-Ballet I. Ballet and tap shoes are required for Pre-Ballet II through Intermediate IV. Ballet or gymnastic shoes may be worn for baton and jazz for all Beginners. Jazz shoes are required for all Intermediate students.

### **Intermediate V-Advanced**

Any style black leotard. Pink or tan **transition** tights must be worn (we may need to work in bare feet at times). Booty shorts or leggings in any color for jazz and tap. No writing on booty shorts or leggings unless dance-related. No tank tops, tee shirts, sweatshirts or outside clothing permitted. Must have tap, jazz, character jazz (Intermediate V only) lyrical and ballet shoes. A hip alignment belt in any color, style or width should be worn over the leotard. Please purchase at Dancers Pointe or at [www.discountdance.com](http://www.discountdance.com). When shopping at [www.discountdance.com](http://www.discountdance.com) enter the following Teacher Code at checkout: TP123215.

### **Junior and Teen Jazz Company**

Black leotard, black sport bra and tan **transition** tights (may need to work in bare feet at times). Pink **transition** tights may be worn if coming from or going to ballet. Company shorts or leggings may be worn over leotard and tights. Booty shorts and leggings in black if not wearing company bottoms. No writing or pictures on booty shorts or leggings. Must have jazz shoes. No

tee shirts, tank tops, sweatshirts or outside clothing permitted.

### **Elite Company**

Black leotard, black sport bra and pink **transition** tights must be worn for ballet (may need to work in bare feet at times). Company shorts or leggings may be worn over leotard and tights for jazz and tap. Booty shorts or leggings in black may be worn if not wearing company bottoms. No writing or pictures on booty shorts or leggings. Must have ballet, tap split sole oxfords, jazz and lyrical shoes. No tee shirts, tank tops or sweatshirts other than company tops permitted. A hip alignment belt in any color, style or width should be worn over the leotard. Please purchase at Dancers Pointe or at [www.discountdance.com](http://www.discountdance.com). When shopping at [www.discountdance.com](http://www.discountdance.com) enter the following Teacher Code at checkout: TP123215.

### **Classical Ballet, Junior and Teen Company Ballet, Advanced Ballet and Pointe**

Any style black leotard and black sport bra. No skirts, leg warmers, socks or ballet sweaters. Pink **transition** tights (may need to work in bare feet at times). Canvas ballet slippers or pointe shoes. A hip alignment belt in any color, style or width should be worn over the leotard. Please purchase at Dancers Pointe or at [www.discountdance.com](http://www.discountdance.com). When shopping at [www.discountdance.com](http://www.discountdance.com) enter the following Teacher Code at checkout: TP123215. You will also need to purchase a thera band, which is available at Dancers Pointe in Hummelstown, as well as at any sporting goods store. First time users need to start with a light weight band.

### **Jazz Competition Dance Team Level 1, 2, 3 and Advanced**

Any style black leotard, black sport bra and tan tights. Pink **transition** tights should be worn if going to or coming from Ballet. Competition leggings or booty shorts may be worn. Booty shorts or leggings in black if not wearing competition bottoms. No writing or pictures on booty shorts or leggings unless dance related. No tee shirts, tank tops, sweatshirts or outside clothing may be worn. Jazz shoes must be worn.

### **Hip Hop**

Comfortable clothing to move in. Tank tops or tee shirts may not have any pictures or writing unless dance related. Long pants must be worn to protect knees for floor work. **NO** shorts or skirts. No revealing or inappropriate clothing. Shoes must be clean, dance class only “tennis shoes” not worn outside or for normal everyday use to keep our dance floors clean and in good condition. Black knee pads are required and are available for purchase at the Studio.

### **Improv**

Tank tops, sport bra and leggings in any color. No pictures or writing on tops unless dance related. Bare feet or socks.

### **Adult Jazz and Adult Hip Hop**

Comfortable clothing to move in. For Jazz, character shoes must be worn during class except for the warm up portion. For Hip Hop, please wear sneakers that are clean, dance class only “tennis shoes” not worn outside or for normal everyday use to keep our dance floors clean and in good condition.

### Shoes

Footwear carried by Richie School of Dance will now be exclusively by Capezio brand. Students will be permitted to wear shoes they already have that still fits them for classes. However, the footwear listed below is what will need to be purchased to be worn in the Recital as part of their costume.

|               |  |                           |
|---------------|--|---------------------------|
| Pre-Ballet I  | Lilly Ballet Shoe (without a drawstring) | \$16 + .96 tax = \$16.96  |
| Pre-Ballet II | Lilly AND Mary Jane Tyette Tap (black)   | \$35 + 2.10 tax = \$37.10 |

### Ballet

|                       |        |                           |
|-----------------------|--------|---------------------------|
| Beginner I – Advanced | Hanami | \$20 + 1.20 tax = \$21.20 |
|-----------------------|--------|---------------------------|

### Tap

|                                   |                             |                           |
|-----------------------------------|-----------------------------|---------------------------|
| Beginner I-III, Intermediate I-IV | Mary Jane (caramel)         | \$35 + 2.10 tax = \$37.10 |
| Intermediate V                    | Jr. Footlight Character Tap | \$50 + 3.00 tax = \$53.00 |
| Advanced                          | Flex Master                 | \$60 + 3.60 tax = \$63.60 |

### Jazz

|   |                       |                           |
|---|-----------------------|---------------------------|
| Intermediate I-IV and<br>Jazz Ensemble Levels 1 & 2 | Jazz Boot (caramel)   | \$37 + 2.22 tax = \$39.22 |
| Intermediate V                                      | Jr. Footlight T-Strap | \$50 + 3.00 tax = \$53.00 |
| Jazz Ensemble Level 3 and<br>Advanced & Company     | Freeform              | \$42 + 2.52 tax = \$44.52 |

### Lyrical

|  |               |                           |
|--|---------------|---------------------------|
| Intermediate I-V and<br>Advanced & Company | Turning Point | \$30 + 1.80 tax = \$31.80 |
|--|---------------|---------------------------|

## CLASS PLACEMENT

Placement can only be made with the ability of the individual student in mind, and advancement is not by made by classes as a whole. If a student shows progress, he/she will be transferred to a more appropriate class. We cannot be concerned about rides with neighbors, conflicts with other activities, sports, Girl Scouts, etc. to place your dancer.

Solos, duets and trios are by invitation only.

## INJURIES, ABSENCES, LATE ARRIVALS AND EARLY DISMISSALS

If a student has more than **8 unexcused absences**, they will **not be permitted to perform in the Recital**. This rule has not been enforced in the past, but NOW it will be enforced. It has proven difficult for the student, the student's classmates and the teacher when this rule is not enforced.

Absences due to sickness or injury can only be marked as excused with a note from a doctor or

family member. Students will not be permitted to sit and watch a class unless they have a note. 4 late arrivals of more than 10 minutes, or 4 early dismissals will result in one unexcused absence which cannot be made up (and will result in the student being ineligible for the perfect attendance trophy at the end of the year). If students come to class late, they must have a note. If no note is provided by the end of class, the students will be marked as an unexcused absence that cannot be made up. Students will also not be permitted to leave class early without a note to the teacher. Teachers must be notified at the beginning of class with a note from the parent if the student must leave early. If you forget to bring a note, one must be brought at the time of pick-up and handed to the secretary to give to the teacher. **REGARDLESS OF WHICH STUDIO YOUR CHILD ATTENDS, NO PARENTS ARE PERMITTED IN THE CLASSROOM AT ANY TIME**. The secretary will be happy to help you upon your arrival if your child has a note to be dismissed early. If your child is sick, please do not send them to class. If your child is absent from class due to an illness or injury, they may make up **only** when they are better or completely healed. A note from the doctor or parent will allow your child an excused absence; however, that will not count against them for the perfect attendance trophy or be counted toward the more than 8-unexcused absence rule. Students must have a note from the doctor to clear them from any injury before they can resume dancing. Please have the doctor provide the dates the student will be unable to participate and when they can resume normal activity. If a student comes to class with an injury and must sit and does not provide a note by the end of class, they will be marked unexcused and will not be permitted to make-up.

If your child is going to be absent or late, please contact the office. The secretary will inform the appropriate teacher of any messages regarding absences or lateness. If your child is a student helper and they will be unable to make it to their scheduled class, please inform Miss Jacqueline or Miss Angie as soon as possible and they will be happy to find a replacement.

### **HOLIDAYS**

Please note that we are always open on teacher conference days, other school holidays and declared holidays. The first day of classes is September 4, 2018. There will be no classes other than Intermediate V on Trick-or-Treat night, October 25, 2018. The make-up for these classes will take place on October 28, 2018. The Studio is closed on Thanksgiving Day, November 22, 2018. Make-up classes will take place on November 17, 2018. The Studio is closed for Christmas vacation beginning on December 18, 2018, with classes resuming on January 2, 2019.

### **SNOW DAYS**

If the Studio is closed due to weather, you are not required to make it up and it will not count towards your 8 or more absences. Students will be notified of cancellations via an email through Studio Director, the Studio Facebook page, CBS channel 21 and through the Remind App. Please sign up at [www.remind.com/join/rsodtext](http://www.remind.com/join/rsodtext). **Cancellation of public schools does not necessarily apply to the dance studio.** No refunds will be provided for classes that were missed due to weather and not made up.

## TUITION

Tuition is a flat rate based on a 4-week period, and due to be paid one month in advance. If a class is missed, no credit is given for next month's tuition. There are no refunds, transfers, credits, or deductions for missed classes for any reason.

All tuition payments must be paid online via your Studio Director account, not in the office. A late fee of \$4 will be added to your bill after two weeks.

**Anyone who is two months in arrears will be suspended until all outstanding balances are paid.** These students will not be permitted to sit and watch a class and will be responsible for making up any classes missed.

A discount of 10% will be given for students who pay the year in full year by September 30, 2018. There are **NO REFUNDS** if the student drops out for any reason. Please consider this carefully before paying for the entire year.

Tuition reminders will be posted in the waiting areas of the Studio on the week before the due date. You will also receive a reminder through Studio Director. If you have any questions concerning your account, please check your Studio Director ledger or call the office during regular studio hours.

As in any private school, you are expected to enroll for the entire season. If, for any reason, a student must be withdrawn from the school, a 2-week notice is required.

## 2018-19 CLASS RATES

|  |   |
|--|---|
| 45 minute class (Pre-Ballet I & II)        | \$45.00 for 4 weeks                         |
| 1 hour class per week                      | \$50.00 for 4 weeks                         |
| 1 hour, 15 minute class per week           | \$55.00 for 4 weeks                         |
| 1 hour, 30 minute class per week           | \$60.00 for 4 weeks                         |
| 2 hour class per week                      | \$65.00 for 4 weeks                         |
| 2 hours, 15 minutes per week               | \$70.00 for 4 weeks                         |
| 2 hours, 30 minutes per week               | \$75.00 for 4 weeks                         |
| 3 hour classes per week (Advanced)         | \$85.00 for 4 weeks                         |
| 45 minutes (Beginner II & III Baton Class) | \$20.00 additional fee for 4 weeks          |
| 45 minutes (Intermediate Baton & Flag)     | \$20.00 additional fee for 4 weeks          |
| 45 minutes (Hip Hop & Improv)              | \$20.00 additional fee for 4 weeks          |
|  | \$30.00 additional fee for 4 weeks for both |
| 45 minute (Adult Hip Hop)                  | \$45.00 fee for 4 weeks                     |
| 1 hour Adult Jazz                          | \$50.00 fee for 4 weeks                     |
| Adults doing both Jazz and Hip Hop         | \$75.00 fee for 4 weeks                     |
| 1 hour special class per week*             | \$35.00 additional fee for 4 weeks          |
| *Classical Ballet, Pointe, Jazz Ensemble   |   |
| 2 hours special classes per week           | \$50.00 additional fee for 4 weeks          |



A family rate of \$10.00 discount per additional immediate family member residing in the same household will be applied to your account.

## RECITAL

Our annual dance recitals have a wonderful reputation for the professional quality of our performances, and each of our productions have exceeded the previous ones. We naturally would like our Recital 2019 to surpass all of our past achievements. This can only be done by having students attend class regularly to work hard on their routines, and by having parental cooperation in working with us to produce our Recital 2019. Any student missing more than 8 classes in any one dance season (September through June) will be ineligible to participate regardless of costume purchase.

The Recital will be held at the Hershey Theatre on **May 24 & 25, 2019**. There will be 2 shows: Friday evening, **May 24 at 7:00 PM** and Saturday, **May 25 at 2:00 PM**. There will be 2 General Rehearsals: May 20 (Friday evening show) and May 21 (Saturday matinee show), and 2 Dress Rehearsals: May 22 (Friday evening show) and May 23 (Saturday matinee show). All classes appear in one performance **ONLY**, other than Intermediate V and Junior and Senior Advanced classes which will appear in all performances. **Jazz Ensemble and Classical Ballet classes will also appear in all performances.**

All rehearsals are **MANDATORY**. Stage rehearsals are more important than any class held the entire year. The purpose of the rehearsals is for learning entrances, exits, spacing and placement on the stage. A student's first exposure to the stage can be a disorienting situation, especially with the addition of costumes, lights, scenery, and props. The rehearsal and show dates are provided for you a year in advance so that arrangements can be made to have the student at all rehearsals. Absence from a rehearsal will result in dismissal from the show.

Due to this year's early Recital dates, any conflict with school events must be written and handed to Miss Angie at least two weeks prior to the end of the year in order for your child to be released from any rehearsals.

This year, the Finale dance will be run at the beginning of both General Rehearsals in order to dismiss all students after they rehearse their final routine. We hope this will allow the younger students an earlier dismissal.

Participation in the Recital is **NOT MANDATORY** - this is entirely your decision. We do, however, encourage you to allow your child to participate as it is truly a valuable learning experience. Dance does not reach its maturity or full potential until it is in performance. The culmination of the dance year is the annual recital.

In years past, the show has run a minimum of 2 hours and maximum of 2½ hours. The students must be at the Theatre a half hour before curtain and **will not be dismissed** (with the exception of Pre-Ballet I and II) until their last performance is over. All rehearsals start promptly at 6:00 PM. Parental supervision during General Rehearsal is expected. Please **DO NOT** bring siblings

to rehearsals.

### **COSTUMES**

The students will receive a costume price list describing each costume in detail the first week in December. All students will be measured during the month of December. Professionally made costumes are ordered according to the student's measurements (not according to a particular dress size). The total cost of the costumes must be paid in **FULL** by **Saturday, January 5**. We do not receive costumes on consignment but must pay for all costumes when we place the orders. Costumes are not returnable; therefore, there will be no costume refunds. Pictures of most costumes will be posted in the office for your examination.

For your convenience, costume payments will be accepted beginning in September until our deadline of January 5. Costume payments should be made via your Studio Director account.

Shoes and tights are in addition to the costume price. An accessory checklist will be sent home with each student the first week of April concerning the colors of tights and shoes to be worn with each costume. Additional accessories may be required for a small cost.

### **RECITAL FEE**

There will be no admission charge for anyone attending the Recital, but there will be a **Recital Fee of \$130.00 per student or family of students participating in the Recital**. Family discounts apply to immediate family members residing in the same household. The Recital Fee helps to cover such expenses as the rental of the Theatre, union stage crew, scenery, sound, programs, security and traffic police, EMT, insurance, etc. **The Recital Fee is due April 13**. The Recital Fee of \$130.00 is non-refundable after April 13. **NO exceptions**. You must pay your Recital Fee via your Studio Director account.

**ALL** accounts must be paid in full before the General Rehearsals begin in order to participate in the Recital.

### **CAMERAS AND VIDEO RECORDERS**

**CAMERAS OF ANY KIND ARE STRICTLY PROHIBITED AT THE PERFORMANCE**, both in the auditorium and backstage. Personal videotaping will be permitted at the Dress Rehearsal **ONLY**. A professionally recorded DVD of the show will be available for pre-purchase in the spring.

## DANCE PHOTOGRAPHS

There will be a photo session with a professional dance photographer at the studio. Group pictures, as well as individual pictures, will be taken at this time. Group pictures will be used for display at the Theatre, as well as in the dance studios. Pictures will take place on **April 26 and 27, 2019**.

## COMPETITION TEAM

Competition teams can be joined once a student has reached the Intermediate I level. Competition team members may not have more than 8 unexcused absences. Should more than 8 absences be exceeded, they will not be permitted to compete. Company team members are not permitted more than 6 unexcused absences. Habitual lateness and early dismissals will not be tolerated. If you cannot commit to the team, you will be dismissed without a refund. All competition fees must be paid through your Studio Director account.

Proper competition etiquette includes:

- Parents are not permitted backstage during a competition. **Teachers only!**
- Parents are not permitted to direct students in any way dance-related during a competition other than aiding in costume changes. If you have any questions during a competition, please see Miss Angie.
- Parents may not stand with the teacher while they are reviewing a dance prior to going on stage. Nor are they to give any critiques, advice or pointers.
- No video or photography if posted. If you are caught, we could be disqualified.
- Students must report to the designated area upon arrival.
- Students must remain in the dressing room during the competition unless the teacher states otherwise.
- Students need to report on time with hair and makeup already complete. Costumes must be put on upon arrival, followed by stretching. If you are late you must contact someone to let the teacher know. If you report late and we have already run the number prior to going on stage, you will be blocked out of the number. No call/ no show is grounds for dismissal without a refund.
- All dances will be reviewed before taking the stage.
- After performing, all students must report back to the dressing room to put on competition logo wear. If you do not have your competition logo wear, you may not go onstage for awards. Do not leave the dressing room area until your teacher has spoken to you.
- Please remain for awards. It is mandatory. Please come to the front of stage for awards and participate in any dances beforehand. Show your school spirit!
- Teachers will appoint someone to receive awards. Please stand in 5<sup>th</sup> position and speak loud and proud. Please state your teachers full name and your studio.
- Following awards, all students must stay on stage for pictures with your winning trophies to be posted on our Facebook page.
- Both competitions are mandatory. If you are not able to compete in both you will be dismissed from the class without a refund. If you have a conflict, please bring it to Miss

Angie's attention immediately after the schedule is posted. She may be able to work around your conflict.

- This year's competitions are as follows:
  - Encore DCS – **April 5-7, 2019** in Lancaster, PA
  - Beyond the Stars – **April 12-14, 2019** in Trenton, NJ
  - Nationals: Beyond the Stars – **July 7-13, 2019** in Poconos, PA
    - We are doing Nationals again this year and will be registering earlier this year to guarantee a spot.
    - We must have 100% participation in any given number to compete. It was proven difficult to re-block dances with multiple team members missing. Also, all practices are mandatory in order to participate in Nationals.
    - The following dates will be set aside for Nationals rehearsals:  
**Friday, June 7, 14, 21 & 28, 2019**

Proper Convention/ Workshop Etiquette:

- Please arrive on time.
- Please wear a colorful leotard and tan convertible tights for all styles with the exception of Hip Hop. Please wear a tank top of your choice and any style or color leggings over your leotard. No writing or pictures on tank tops unless dance-related. Leggings can be worn for contemporary. Hair in a slicked back, high bun. No jewelry is permitted with the exception of sparkly post earrings.
- Please bring all dance shoes.
- Anyone not in proper dress will be asked to sit and view.
- No sitting, eating or cell phones permitted during convention classes. If you are broken up into groups to perform, you should be reviewing on the side. Please cheer on your classmates and those from other studios.
- This year's convention will be held on **Sunday, November 18, 2018** by Beyond the Stars. This replaces Fall Frolic and Capitol Kickline. You do not need to stay over. The convention will be held at:  

Renaissance Baltimore Harborplace Hotel  
202 East Pratt Street  
Baltimore, MD 21202
- This year's convention is **mandatory**. Any student who does not attend will be dismissed from the competition class without a refund.

Thank you for your attention to the information contained in this handbook. We are looking forward to a great dance year ahead!

All of the rules and regulations in this handbook have been put in place for the safety of each dancer, and for the consideration of all teachers and classmates.

Print this page and sign below to acknowledge that you have read and agreed to the handbook.

Please return this acknowledgment to the front desk as soon as possible, but no later than classes held the week of September 24, 2018. If it is not returned by this time, the student will be asked to sit and observe class until it is returned.

Please return **one form per child**.

Student Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Please list all classes/ day student is registered for:

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